

Terms of Reference - Functions Delegated to the Joint Committee

The following functions (together with any additional functions delegated to it by the Authorities from time to time) are delegated to the Joint Committee.

The oversight and making of member level decisions in relation to the joint procurement of, and the subsequent operation and management of, a shared contract(s) for the provision of support services to the Authorities, to enable them more effectively to discharge their statutory functions and in particular to have responsibility for

- agreement on any outstanding issues identified in the Procurement Strategy as agreed by each of the Authorities prior to the commencement date of this Agreement
- agreement on the Memorandum of Understanding between the participating authorities¹
- identification of the overall strategic objectives of the Project
- determination of the high level criteria for tender evaluation
- managing the budget for the Procurement Costs of the Project
- determination of the terms of each Authority's participation in the Joint Venture Company
- recommendation to each Authority the preferred bidder for the Contract(s) (the decision on which is specifically be reserved to each Authority)
- oversight and direction of the Programme Board of Officers
- making the appointment of the successful bidder as the contractor following resolutions by each Authority as to preferred Bidder and
- once the Contract(s) are awarded, overseeing the successful operation of the Contract(s) and determining any key decision in relation to the Contract(s).²

¹ Note that Wycombe District Council reserved the approval of the MoU/IAA to its own Cabinet and the Fire Authority made the Joint Committee's approval of the MoU/IAA subject to its own representative's agreement to the document.

² Note that this was resolved by the participating authorities but the issue of whether the Joint Committee will have a continuing role post contract award will be returned to and reviewed.